



European Academy of Paediatrics

Paediatric Section of U.E.M.S
Union Européenne des Médecins Spécialistes

EAP 2019

Congress and MasterCourse

September 19-22, 2019 | Porto, Portugal

Prospectus





EUROPEAN ACADEMY OF PAEDIATRICS
Paediatric Section of U.E.M.S
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Welcome letter from the EAP President

Dear Colleagues,

After careful preparation, and with a view to “being different” from other paediatric conferences, the EAP Congress and MasterCourse has attained a very special reputation. This, despite the ever-increasing number of conferences in Paediatrics.

The conference will present a one-and-a-half-day workshop entitled MasterCourse in Paediatrics, which is based on most recent publications, promises to be an excellent event. The MasterCourse will focus on nutrition from birth to adolescent and will take place 19-20 September, 2019.

The scientific chairmen, Prof. Berthold Koletzko and Prof. Jorge Amil Dias have prepared an excellent programme with renowned faculty members. The MasterCourse in Paediatrics will take place in relatively small break-out rooms with only limited seating capacity. I therefore recommend early registration.

The scientific committee of the congress has set up an interesting programme for both senior and junior doctors which covers in depth important clinical subjects.

Once again, we anticipate a significant scientific contribution from junior doctors and encourage them to submit abstracts. Accepted abstracts will be presented as posters or oral presentations with lead authors of these abstracts automatically eligible for sending an application for a travel grant.(see eligible criteria)

Accepted abstracts will be published in the European Journal of Paediatrics and therefore, citable.

I am looking forward to welcoming you to Porto in September which is one of the most beautiful periods of the year. There is no better time to combine knowledge with pleasure!

Adamos Hadjipanayis, MD, PhD

EAP President,





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Target Audience

The 2019 EAP Congress & MasterCourse are open for all paediatricians, nurses, trainees, students and scientists who specialise in paediatric field

Topics

Congress Topics

Adolescent Medicine	Nephrology
Allergy & Immunology	Neurology
Critical / Emergency Care	Pediatric Tropical Medicine
Endocrine & Diabetes	Pediatric Cardiology
Gastroenterology & Nutrition	Primary Care
Genetic & Metabolic	Obesity
Hemato - Oncology	Respiratory
Infectious Diseases	Rheumatology
Neonatology	

MasterCourse Topics

Nutrition in Early Life
Counselling Mothers with Breastfeeding Challenges
Complementary Feeding: Impact on Allergy Risk
Human Milk Substitutes: When to Use which Formula?
Cow's Milk Protein Allergy and Food Intolerance
Childhood Obesity: Assessment and Treatment
Disease Associated Malnutrition
Enteral Nutrition Therapy in Paediatrics
Nutrition in Paediatric Inflammatory Bowel Disease
Parenteral Nutrition in Infants and Children



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Committees

Scientific Committee of the EAP Congress

- Robert Ross Russel, UK
- Adamos Hadjipanayis, Cyprus
- Ana Neves, Portugal
- Arunas Valiulis, Lithuania
- Karoly Illy, The Netherlands
- Jernej Zavrsnik, Slovenia
- Ines Azevedo, Portugal

Preliminary MasterCourse & Congress Timeline

MasterCourse – Nutrition

- Berthold Koletzko, Germany, MasterCourse Chair
- Jorge Amil Dias, Portugal, MasterCourse Co-Chair



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General Information

Venue

Porto Palacio Hotel
Congress Hotel | Av. Boavista, 1269

Dates

19-22 September, 2019

Registration & Accommodation

All participants must submit a completed registration form. Hotel accommodation at special conference rates is available to participants on the congress website.

Language

The official language of the Congress is English

CME Accreditation

An application for CME accreditation will be made to the European Accreditation Council for Continuing Medical Education (EACCME). The EACCME is an institution of the European Union of Medical Specialists (UEMS): www.uems.net. Further details will be available in due time

Letter of Invitation

Official letters of invitation designed to assist with obtaining an entry visa can be downloaded from the Congress website. Please note that such letters do not represent a commitment on the part of the Organizing Committee or Congress to provide any financial assistance.

Visas

Some participants may require a visa to travel to Portugal. Participants are requested to check with the Portugal consulate in their home country. It is the responsibility of the participants to obtain a visa as necessary.



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Liability and Insurance

The Congress organizers cannot accept liability for personal injuries sustained, or for loss or damage of property belonging to Congress participants (or their accompanying persons), either during, or as a result of the Congress. Delegates and their accompanying guests are strongly advised to purchase adequate travel insurance for the duration of their travel, the Congress and tours.

Dress Code

Informal for all occasions.

Congress Secretariat

Paragon Group

18 Avenue Louis Casai

1209 Geneva

Switzerland

Tel: +41 22 5330 948 (Ext. 204)

Fax: +41 22 5802 953

Email: congress@eapaediatrics.eu



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European Academy of Paediatrics - MasterCourse 2019 Paediatric Nutrition				
19-20 September, Porto, Portugal				
Thursday, 19.09.2019				
07:30-08:30	Registration			
08:30-08:45	Welcome and Introduction: Housekeeping Information Berthold Koletzko , Germany; Jorge Amil Dias , Portugal			
Master Course Breakout Groups				
08:45-11:00	Case Studies 1	Case Studies 2	Case Studies 3	Case Studies 4
11:00-11:30	Coffee Break			
Master Course Plenary Lectures				
11:30-12:15	Nutrition in Early Life: Why is it Important? Berthold Koletzko , Germany			
12:15-13:00	Counselling Mothers with Breastfeeding Challenges TBD			
13:00-13:45	Lunch Break			
Master Course Plenary Lectures				
13:45-14:30	Complementary Feeding: Impact on Allergy Risk Antonio Guerra , Portugal			
14:30-15:15	Human Milk Substitutes: When to use which Formula? TBD			
15:15-16:00	Cows Milk Protein Allergy and Food Intolerance Jorge Amil Dias , Portugal			
16:00-16:30	Coffee Break			
16.30-17:15	Childhood Obesity: Assessment and Treatment Carla Rego , Portugal			
17:15-18:00	Disease Associated Malnutrition Sanja Kolaczek , Croatia			
Friday, 20.09.2019				
07:30-08:30	Coffee Break			
Master Course Plenary Lectures				
08:30-09:15	Enteral Nutrition Therapy in Paediatrics Sanja Kolaczek , Croatia			
09:15-10:00	Nutrition in Paediatric Inflammatory Bowel Disease Eunice Trindade , Portugal			
10:00-10:45	Parenteral Nutrition in Infants and Children TBD			
10:45-11:15	Coffee Break			
11:15-12:00	Nutritional Care of Preterm Infants Berthold Koletzko , Germany			
Master Course Breakout Groups				
12:00-13:15	Case Studies 1	Case Studies 2	Case Studies 3	Case Studies 4
13:15-13:30	Conclusions			



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Information for Sponsors and Exhibitors

Application for Sponsorship

Application for Sponsorship can be made in writing with the enclosed booking form to:

Paragon Group

Mrs. Yael Ziv

18, Avenue Louis-Casai, 1209 Geneva, Switzerland

Tel: +41 (0)22 533 0948 ; Fax: +41 (0)22 5802 953 (Ext. 208)

Email: Yziv@paragong.com

All company details, as filled in the form, will be used for advertisement.

Once an application is made, a contract will be sent for completion.

The contract should be signed and returned with a 50% deposit payment to the above Sponsorship/Exhibition office address. Alternatively, an invoice for the deposit can be requested on the booking form. Once this has been received, a confirmation of Sponsorship and an invoice will be sent to the Sponsor.

Terms of Payment

50% due with signed contract

50% due by June 1, 2019

The total amount should be received before the opening date of the Congress.

Payment Methods

Option 1: Payment by credit card

Option 2: Payment by bank transfer:

Details will be provided in the invoice.

Bank charges are the responsibility of the payer.

Cancellation Policy

Cancellations will be accepted in writing only. A cancellation notice received by June 1, 2019, will entitle a reimbursement of 50% of the sponsorship payment, under the condition that the allocated space will be rented to another exhibitor. No reimbursement will be possible after June 1, 2019.

Terms and Conditions

The terms and conditions of Sponsorship and Exhibition are included in this prospectus.

Please note that a signature on the Exhibition contract indicates the acceptance of these terms and conditions.



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Registration Information

Please note that registration to the congress will open soon.

Registration fees will be payable in Euros.

Amex credit card holders will be charged in US Dollars.

Fees for Congress participants include participation in all scientific sessions, printed material of the Congress, an invitation to the Welcome Reception, coffee breaks, and entrance to the Exhibition.

Group Registration Policy

The group registration policy is valid for groups with a minimum of 20 delegates. For further details, please contact the Congress and MasterCourse Registration Department.

20-29 pax- 10% discount

30-49 pax- 12% discount

50-100 pax- 15% discount

100-200 pax- 20% discount

Hotel Information

Companies interested in booking hotel accommodation are kindly requested to contact the Registration Department at Paragon Group.

Registration Department Contact Details

Paragon Group

Ms. Pamela Levi Vaserman

18 Avenue Louis-Casai

1209 Geneva, Switzerland

Tel: +41 (0)22 533 0948

Fax: +41 (0)22 580 2953

E-mail : Registration@eapcongress.com



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Sponsorship Opportunities

An exciting range of Sponsorship opportunities has been created to allow each company to showcase itself as best suits their needs and budget.

Diamond Sponsorship - €50,000

Platinum Sponsorship - €40,000

Gold Sponsorship - €30,000

Silver Sponsorship - €15,000

Companies exhibiting will be acknowledged as exhibitors.

See below the packages that we have created for Diamond, Platinum, Gold, Silver Sponsors.

Feel free to speak with our industry manager about a tailor-made individual package for your organization. Anything is possible!



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Diamond Sponsorship Package

€50,000

Organization of a Satellite Symposium

- Sponsorship of a Satellite Symposium, for up to 90 minutes. The programme is subject to the approval of the Congress Scientific Committee (Satellites will be allocated on a "first come, first served basis").
- Includes: Hall rental, standard audio/visual equipment, display table
- Permission to use the phrase: "Official Satellite Symposium of EAP 2019."
- Symposium programme and abstracts will be included in the Final Programme (Subject to receipt by publishing deadline).

Exhibition Space

- 18 sqm exhibition space. Diamond Priority space allocation.
- Additional space can be purchased upon request at a reduced cost of €300 per square meter.
- 10 exhibitor registrations.

Advertisement

- Inclusion of sponsor's symposium invitation in the Congress bags (insert to be provided by sponsors.)
- Inclusion of one further insert for promotional purposes in the Congress bag (Insert of up to 8 A4 pages to be provided by sponsor).
- Acknowledgment of Sponsorship in the Congress book as "Diamond Sponsor"
- A color advertisement in the Final Programme/Book of Abstracts
- Sponsor's logo with hyperlink on Congress website.
- Inclusion of symposium programme on the Congress website.



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Platinum Sponsorship Package

€40,000

Organization of a Satellite Symposium

- Sponsorship of a Satellite Symposium, for up to 60 minutes. The programme is subject to the approval of the Congress Scientific Committee (Satellites will be allocated on a "first come, first served basis").
- Includes: Hall rental, standard audio/visual equipment, display table
- Permission to use the phrase: "Official Satellite Symposium of EAP 2019. "Symposium programme and abstracts will be included in the Final Programme (Subject to receipt by publishing deadline).

Exhibition Space

- 18 sqm exhibition space. Allocation based on a "first come, first served basis."
- Additional space can be purchased upon request at a reduced cost of €300 per square meter.
- 8 exhibitor registrations.

Advertisement

- Inclusion of one insert for promotional purposes in the Congress bag (Insert of up to 8 A4 pages to be provided by sponsor).
- Acknowledgment of Sponsorship in the Congress book as "Platinum Sponsor"
- A color advertisement in the Final Programme/Book of Abstracts
- Sponsor's logo with hyperlink on Congress website.
- Inclusion of symposium programme on the Congress website.



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Gold Sponsorship Package

€30,000

Organization of a Satellite Symposium

- Sponsorship of a Satellite Symposium, for up to 30 minutes. The programme is subject to the approval of the Congress Scientific Committee (Satellites will be allocated on a "first come, first served basis").
- Includes: Hall rental, standard audio/visual equipment, display table
- Permission to use the phrase: "Official Satellite Symposium of EAP 2019."
Symposium programme and abstracts will be included in the Final Programme (Subject to receipt by publishing deadline).

Exhibition Space

- 12 sqm exhibition space. Allocation based on a "first come, first served basis."
- Additional space can be purchased upon request at a reduced cost of €300 per square meter.
- 6 exhibitor registrations.

Advertisement

- Inclusion of one insert for promotional purposes in the Congress bag (Insert of up to 8 A4 pages to be provided by sponsor).
- Acknowledgment of Sponsorship in the Congress book as "Gold Sponsor"
- A half-page color advertisement in the Final Programme/Book of Abstracts
- Sponsor's logo with hyperlink on Congress website.
- Inclusion of symposium programme on the Congress website.



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Silver Sponsorship Package

€15,000

Exhibition Space

- 12 sqm exhibition space. Allocation based on a "first come, first served basis."
- Additional space can be purchased upon request at a reduced cost of €300 per square meter.
- 2 exhibitor registrations.

Advertisement

- Inclusion of one insert for promotional purposes in the Congress bag (Insert of up to 8 A4 pages to be provided by sponsor).
- Acknowledgment of Sponsorship in the Congress book as "Silver Sponsor"
- A half-page color advertisement in the Final Programme/Book of Abstracts
- Sponsor's logo with hyperlink on Congress website.

Mini Symposium

€15,000

- Sponsorship of a mini symposium, for up to 60 minutes.
- The programme is subject to the approval of the Congress Scientific Committee (Mini Symposiums will be allocated on a "first come, first served basis").
- Includes: Hall rental, standard audio/visual equipment, display table
- Up to 3 mini symposium slots available in the Scientific Programme
- Permission to use the phrase: "Official Mini Symposium of EAP 2019."
- Mini Symposium programme will be included in the Final Programme (subject to receipt by publishing deadline).



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Please note the following for all Satellite Symposia:

Special time slots will be designated and allocated on a "first come, first served" basis. Companies sponsoring the Satellite Symposia may select speakers and topics.

In addition to the sponsorship fee, companies sponsoring the Satellite Symposia must cover all speakers' expenses, including registration fees, accommodation and travel expenses. This also applies in case the Symposium speakers have already been invited by the Congress.

Speakers' Ready Room

€7,000

Facilities will be available at the Congress Centre for speakers and abstract presenters to go over their presentations.

- The Sponsors' name and/or company logo will appear on the signposts for the room
- Opportunity to provide a Sponsor's mouse pad at each workstation
- Opportunity to display the Sponsor's logo on screensavers at each workstation
- Sponsor's logo with hyperlink on Congress website

Coffee Breaks

Sponsorship of Coffee breaks:	One day	€ 10,000
	All meeting	€ 20,000

Coffee will be served in the exhibition space during morning and afternoon breaks on each day of the Congress sessions.

Sponsorship will be acknowledged as follows:

- Logo in Congress Programme book
- Full page advertisement in Congress Programme book
- Significant branding at the Coffee breaks
- Sponsor's logo with hyperlink on Congress website



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Welcome Reception

€30,000

Exclusive Sponsorship of the EAP Congress Welcome Reception.

Benefits include:

- Advertisement
- Branding/logo in Congress Programme
- Full page advertisement in Congress Programme
- Significant branding at the Welcome Reception
- Sponsor's logo with hyperlink on Congress website
- Name & logo on menus and Welcome Reception vouchers
- Option to brand suitable promotional souvenirs at the Welcome Reception
- 2 complimentary passes to attend the Congress and social functions
- 50-word acknowledgement on inside front cover of menu
- Verbal acknowledgement at the event
- A 100-word Company profile in the Congress Final Programme

Disk-on-Key

€10,000

USB Flash drive containing all the 2015 Congress abstracts. The USB will be distributed to all participants.

Sponsorship will be acknowledged as follows:

- Exclusive advertisement on the back cover of the USB.
- The sponsoring company will be entitled to distribute the USB from the company exhibiting booth
- Logo in Congress Programme book
- Sponsor's logo with hyperlink on Congress Website

Congress bags

€7,500

The organizers are in charge of the production of approximately 500 delegate bags. The design of the bags needs to be approved by the sponsoring company.



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Lanyards **€5,000**

The sponsoring company is responsible for the production of the lanyards

The sponsoring company will provide approximately 500 lanyards, on which the Congress and Sponsor's logo will be displayed. The design of the lanyards needs to be approved by the organizers.

Congress badges **€3,000**

A badge will be given to each Congress participant. The Congress and sponsor's logo will be displayed on the badge.

The sponsor's logo will be included on the Congress website.

Notepads and Pens **€2,000**

The sponsoring company is responsible for the production of the notepads and pens.

The sponsoring company will provide approximately 500 notepads and pens, on which the Congress and Sponsor's logo will be displayed.

The design of the notepads and pens needs to be approved by the organizers.

Pocket Programme **€1,500**

Exclusive advertisement on the back cover of the pocket sized programme.

Promotional Material (Price Per Insert) **€1,000**

Inclusion of promotional material, such as leaflets and brochures, in the participants' Congress bags.

Please note that the material should be provided by the Sponsor and must be approved by the Secretariat (maximum size A4, maximum 8 pages).



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Advertisements

Full-page colour advertisements are available in the following Congress publications:

Final Programme/Abstract Book – Back Cover	€3,000
Final Programme/Abstract Book – Inside Front Cover	€2,000
Final Programme/Abstract Book – Inside Back Cover	€1,500
Final Programme/Abstract Book – Internal Page	€1,000

Special Requests

We are aware that the Sponsorship of any of the above items may not suit your current marketing aims. In this case, we can present you with alternative offers which may be more suitable for you.

Please feel free to contact our Industry Manager to discuss your needs.

Acknowledgements

Please note that all Sponsorship opportunities include:

- The publication of the Sponsors' logos with hyperlinks on the Congress website
- Acknowledgement on the Sponsors' boards on-site
- Acknowledgement in the Sponsors' list in the Final Programme

Please forward your company logo (in eps 300dpi format) in both black and white and full color versions to Yziv@paragong.com

Sponsor Profile

A 100-word Sponsor company/product profile will be published in the list of Sponsors and Exhibitors in the official programme and must be submitted electronically by e-mail to Yziv@paragong.com



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Sponsorship Application Form and Contract

Please complete the following information and return to the Exhibition Manager:

Paragon Group

Mrs. Yael Ziv

18, Avenue Louis-Casai

1209 Geneva, Switzerland

Tel: +41 (0)22 533 0948

Fax: +41 (0)22 580 2953

Email: Yziv@paragong.com

We, the undersigned, express our wish to Sponsor the items marked below in accordance with the terms described in the "Terms of Agreement" attached herewith.

Company Name*	
Contact Name	
Address	
Post/Zip Code	
Country	
Telephone	
Fax	
Email	
Web-Site	
Short company description (max of 100 words)	

* Name of the company - as you wish it to appear on all acknowledgments.



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I would like to book the following Sponsorship Items:

Item	Price	Total

Name of Company:

.....

Method of Payment:

Credit card:

Credit card no.:

Expiry Date:

Type of Card:

Card Holder:

Bank Transfer:

Details will be available in the invoice

Bank charges are the responsibility of the payer.

Terms and Conditions

50% due with signed contract

50% due by June 1, 2019

The total amount should be received before the opening date of the Congress.

Please note that your signature on the application form indicates your acceptance of these terms and conditions.

Signature and company stamp..... Date.....



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Information for Exhibitors

A commercial and professional Exhibition will take place parallel to the Congress hours.

We wish to maximize the exhibitors' exposure to the delegates, for this reason, all coffee breaks will be held in the Exhibition area.

Dates: 19-22 September, 2019

Set up Times: TBA

Exhibition Opening Hours: According to the Congress schedule

Dismantling times: TBA

Please note that the final Exhibition set up, opening and dismantling schedule will be updated in the Exhibition Technical Manual, available 2 months prior to the Congress date.

Exhibition Space

The price for Exhibition space only is €400 per square meter with a minimum of 6 sqm.

This includes:

- Two chairs
- 1 standard electric outlet (plug)
- 100-word Company profile in the Final Programme
- 2 Exhibitors' badges
- Get-Together Reception for registered exhibitors
- Refreshments during coffee breaks and light lunches for 2 exhibitors
- Cleaning of public areas and gangways

****Please note that stand space rental does not include any furniture or stand cleaning. All these services and others will be available to order in the Technical Manual.**



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Booth Decorations

Exhibitors are forbidden to extend their booths into the thoroughfare or other areas which were not ordered and paid for by the exhibitor.

Allocation of Exhibition Space

Space allocation will be made on a "first come, first served basis." A completed application form accompanied by advance payment should be mailed or faxed to ensure the reservation of a desired location.

Upon the receipt of the application form with the payment, space will be confirmed and an invoice for the balance due will be mailed. Please note that three alternative choices should be clearly indicated on the application form. Space allocations will be made in the order in which the application forms with the payment have been received. Advance payment will be refunded if space is unavailable or if the space offered is not acceptable to exhibitors.

Exhibitor Registration

All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name. Two exhibitor badges will be given for every 6 sqm booked. Any additional exhibitors will be charged a registration fee.

Exhibition Technical Manual

A technical manual outlining all the technical aspects of the Exhibition will be sent 2 months prior to the Congress and will include the following:

- Technical details about the venue
- Final Exhibition details and information
- Contractor details



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1209 Geneva, Switzerland

Tel: +41 (0)22 533 0948

Fax: +41 (0)22 5802 953 (Ext. 208)

Email: Yziv@paragong.com

Company Name*	
Contact Name	
Address	
Post/Zip Code	
Country	
Telephone	
Fax	
Email	
Website	
Short company description (max of 100 words)	

* Name of the company - as you wish it to appear in all acknowledgments.

We would hereby wish to book an exhibition space, the cost of which is €400 per square meter for space only.

Choice	Stand No	Open space (€400 per sqm)	No. of sqm	Total Price
1st Choice				€
2nd Choice				€
3rd Choice				€



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- This is a provisional booking. Please hold for 14 days.
- Payment has been made by transfer, please forward me final confirmation and invoice.
- Please send me a first deposit invoice for 50% of the total amount due.

Name of Company:.....

Method of Payment:

- Credit card:**
Credit card no.:
Expiry Date:
Type of Card:
Card Holder:

- Bank Transfer**
Details will be available in the invoice
Bank charges are the responsibility of the payer.

Terms and Conditions

50% due with signed contract
 50% due by June 1, 2019
 The total amount should be received before the opening date of the Congress.

Please note that your signature on the application form indicates your acceptance of these terms and conditions.

Signature and company

Stamp.....Date.....